



NOTICE OF PUBLIC MEETING

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, February 20, 2017

5:00 p.m.

1500 West Agency Road

West Burlington, Iowa

Board Room

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 World Changing – Changing Our Thinking

- 2.1 Emerging Issues/Future Agenda Items
- 2.2 Report on IACCT Student Legislative Seminar by student participants

3.0 Action Items

- 3.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 3.2 Consider and Approve for Filing and Publication the Proposed Certified Budget for Fiscal Year 2018 and Fix Time and Place for the Public Hearing
- 3.3 Resolution Authorizing the Issuance of \$1,755,000 General Obligation School Bonds, Series 2017, and Levying a Tax for the Payment Thereof
- 3.4 Indoor Sports Complex
- 3.5 Board of Trustees' Representation on Indoor Sports Complex Board of Directors
- 3.6 SCC Foundation Board Appointments
- 3.7 INJT Preliminary Agreement - Ningbo NMF Mechanical Production Co., Ltd.
- 3.8 Lobbyist Services for 2017 Legislative Session

4.0 Accountability

- 4.1 Key Performance Indicator #3, Three-Year Average of Graduation Rates
- 4.2 President's Report
- 4.3 Monthly Financial Report

4.4 Facilities Update

5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- February 28 at 10 a.m. Legislative Drive-in at State Capitol
- March 1 at 5 p.m. at Embassy Suites, Des Moines/PTK Recognition Event
- March 2 at 9 a.m. at IACCT Office
- April 6 at 9 a.m. at IACCT Office
- May 4 at 9 a.m. at IACCT Office

SCC Board of Trustees meetings:

- Monday, March 6, 5 p.m. at West Burlington Campus (Special Board Meeting re: Certified Budget)
- Monday, March 20, 5 p.m. at West Burlington Campus (Regular Board Meeting)
- Monday, April 10, 4:30 p.m. at West Burlington Campus (Joint meeting with AEA Board of Directors)
- Monday, April 10, 6 p.m. at West Burlington Campus (Regular Board Meeting)
- Tuesday, May 9, 4:30 p.m. at West Burlington Campus (Regular Board Meeting)

6.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.



Sherry Zeller, Board Secretary

Item 3.1
CONSENT AGENDA

for
February 20, 2017, Regular Board Meeting

1. Approval of Minutes for the January 9, 2017, Regular Board Meeting and the February 13, 2017, Special Board Meeting
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

- a. Sheri Knipe
Position: CBIZ/Economic Development Administrative Assistant
Date of Hire: 10/15/2012
Last Day of Employment: 02/28/2017
Reason: Accepted Administrative Assistant Enrollment Services/Financial Aid position
- b. Rebecca Rome
Position: Promise Jobs Employment & Training Specialist
Date of Hire: 11/01/2012
Last Day of Employment: 12/22/2016
Reason: Accepted Promise Jobs Itinerant Pre-Employment Training Facilitator position

4. Employment Contracts

- a. Michael Bunnell
Position: Adult Education and Literacy Instructor - MPCF
(Replacement)
Contract Period: January 16, 2017 – June 30, 2017
Salary: \$18,850.80 (\$41,000 annual)
Education: B.A. – Prescott College, Prescott, AZ
M.A. – University of Phoenix, Phoenix, AZ
Experience: Special Education Teacher/Athletic Coach, 7-8 ~ Louisa-Muscatine JH, Letts, IA
Dean of Students/Athletic Director ~ Bisbee High School, Bisbee, AZ
- b. Courtney Dayton
Position: Promise Jobs Employment & Training Specialist
(Replacement)
Contract Period: February 28, 2017 – June 30, 2017
Salary: \$12,275.80 (\$36,000 annual)
Education: B.S. – Buena Vista University, Storm Lake, IA
B.S. – The Pennsylvania State University, University Park, PA
Experience: ABA Specialist~The Homestead, Hiawatha, IA
Paraprofessional ~ Cedar Rapids Community Schools, Cedar Rapids, IA

- c. Susan Dunek
Position: *Dean of Career & Technical Education
(Re-Organization)*
Contract Period: January 1, 2017 – June 30, 2017
Salary: \$28,347.30 (\$56,967 annual)
Education: B.S. – Purdue University, West Lafayette, IN
M.ED. – Iowa State University, Ames, IA
Experience: I-AM Project Director/Program Developer ~ SCC, West
Burlington, IA
Technical Engineer ~ Celanese Fibers Company, Rock
Hill, SC
- d. Sheri Knipe
Position: *Administrative Assistant – Enrollment Services/Financial Aid
(Replacement)*
Contract Period: March 1, 2017 – June 30, 2017
Hourly Wage: \$17.97 (\$37,521.36 annual)
Education: A.A. – Trinity Bible College, Ellendale, ND
M.A. – Trinity Bible College, Ellendale, ND
Experience: Cashier/Business Office Assistant ~ SCC, West
Burlington, IA
Administrative Assistant – CBIZ/Economic Development
~ SCC, West Burlington, IA
Financial Aid Secretary ~ Northwest Iowa Community
College, Sheldon, IA
Financial Aid Director / Admissions Director / President
Secretary ~ Trinity Bible College, Ellendale, ND
- e. Tamika Miller
Position: *Nursing Instructor, Evening/Weekend Track
(Replacement)*
Contract Period: February 27, 2017 – June 30, 2017
Salary: \$23,033.73 (\$65,316.54 annual)
Education: A.S. – Southeastern Community College, West
Burlington, IA
B.S. – Iowa Wesleyan College, Mt. Pleasant, IA
M.S. – University of Phoenix, Phoenix, AZ
Experience: Clinical Nursing Adjunct Instructor ~ SCC, West
Burlington, IA
Nursing Supervisor ~ University of Iowa Hospitals &
Clinics, Iowa City, IA
- f. Sloane Murray
Position: *Promise Jobs Employment & Training Specialist
(Replacement)*
Contract Period: February 28, 2017 – June 30, 2017
Salary: \$12,275.80 (\$36,000 annual)
Education: B.S. – Immaculata University, East Whiteland Township,
PA
M.B.A. – Strayer University, Herndon, VA
Experience: College Access Specialist ~ SCC, West Burlington, IA

- g. Rebecca Rome
Position: *Promise Jobs Itinerant Pre-Employment Training Facilitator (New-Grant Funded)*
 Contract Period: December 23, 2016 – June 30, 2017
 Salary: \$22,839.84 (\$44,000 annual)
 Education: B.A. – University of Northern Iowa, Cedar Falls, IA
 Experience: Promise Jobs Employment & Training Specialist ~ SCC, West Burlington, IA
 Employment & Training Specialist ~ Eastern Iowa Community College, Davenport, IA
- h. Cindy Schlegel
Position: *Adult Education and Literacy/Vocational Computer Instructor – MPCF (Replacement)*
 Contract Period: January 30, 2017 – June 30, 2017
 Salary: \$18,122.50.00 (\$43,000 annual)
 Education: B.A. – Buena Vista University, Storm Lake, IA
 M.A.T. – Morningside University, Sioux City, IA
 M.S. – University of West Alabama, Livingston, AL
 M.S. – Walden University, Minneapolis, MN
 Experience: Behavioral Counselor ~ Psychology Services of Ottumwa, Ottumwa, IA
 7-8 Counselor & 7-12 Student Support Advocate ~ Albia School, Albia, IA
- i. Kali Watson
Position: *Nurse Aide and Health Continuing Education Coordinator (Replacement)*
 Contract Period: March 1, 2017 – June 30, 2017
 Salary: \$20,230.32 (\$60,000 annual)
 Education: A.S. – Indian Hills Community College, Ottumwa, IA
 B.S. – Kaplan University, Cedar Rapids, IA
 Experience: Director of Nursing ~ Sunnybrook Living Care Center, Fairfield, IA